

## HfHP&D Volunteer Opportunity



**Position:** Family Selection Team Leader

**Number of Positions:** 1

**Start Date:** ASAP

**Hours Per Week:** 2-6 hours

**Commitment:** Minimum 3 months

### **Location:**

Habitat office or work from home. Must be willing attend 1 hour meeting at the office every two weeks.

### **Required Skills:**

- Interest in affordable housing issues
- Good communication skills
- Enthusiasm, creativity patience & flexibility
- Willingness to learn about Habitat for Humanity Programs
- Good organizational skills
- Ability to work as part of a team

### **Job Description:**

Habitat for Humanity Peterborough & District is need of a Family Selection Team Leader to coordinate the work of the Family Selection Outreach Team members and Home Visitors. The Team Leader will help recruit and train team members in the Habitat Homeownership Program and work with other Team Leaders to identify, organize and run community outreach sessions.

### **Tasks:**

- On-going recruitment of new members
- Develop or revise materials appropriate for the group
- Train new team members
- Organize and assign tasks
- Obtain feedback from group
- Coordinate activities with other Team Leaders

### **On Your Resume:**

- Marketing a not-for-profit program within the community
- Working with the affordable housing sector
- Strategizing and managing community outreach events
- Developing interpersonal skills and communication skills, working with a variety of people